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Term Exp. 2016

**MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS  
SOUTHEAST CHAPTER**



**APRIL 14, 2016 Board Meeting Minutes**

**5:15 PM**

**1. Regular Board Meeting Call to Order**

The April 14, 2016 meeting of the Board of Directors of the Southeast Chapter of the Michigan Society of Professional Surveyors was called to order at 5:15 PM by President Scott Roth PS. Board members present were: Larry Feindt PS, Karl Brandys PS, Greg Ash PS, Leyla Ahmed PS, Jason Verran PS, Adolfo Castillo PS and Gary Chalice PS. The meeting was held at Picano's Italian Grille, 3775 Rochester Road, Troy, Michigan 48083.

**2. Review of Agenda**

The agenda was reviewed by the board members; Greg Ash PS motioned that the Board of Directors approve the agenda as provided, seconded by Leyla Ahmed PS –no discussion – motion voted on by the Board of Directors. President Roth acknowledged the motion has passed.

**3. Review of March Board of directors Meeting Minutes**

The March minutes were reviewed by the Board of Directors. A motion to approve the March minutes as written was made by Greg Ash PS – seconded by Jason Verran PS – motioned voted on by the Board of Directors. President Roth acknowledged the motion has passed.

**4. Treasurer's Report (Greg Ash PS)**

Greg provided a brief report of the current assets and a summary of expenses supported by balance sheets (attached). There is \$1,305.59 in checking and \$20,500.00 in savings with \$50.00 in petty cash.

There was a question posed "if the scholarship checks had been cashed yet"? Greg Ash PS replied that two of the checks had been cashed.

Also, a request was acknowledged to provide the minutes and budget / asset information prior to the meeting date.

Larry Feindt PS motioned to accept and approve the Treasurers report, seconded by Greg Ash PS – no discussion – motioned voted on by the Board of Directors. President Roth acknowledged the motion has passed.

## 5. Committees and Reports

**Boat Races** – Adolfo Castillo reported that the Detroit Boat Races will be held in August as opposed to July as in previous years.

**2016 Nominating and Elections Update** – Scott Roth reported that John Fenn PS has replied he would be honored to Chair the Tellers Committee again this year.

**Guest Speaker Committee** – Larry Feindt reported that speakers are lined up for the remainder of the year; however, meeting venues have not been selected.

**Young Surveyors** – Scott Roth PS reported that Brett Hollandsworth was developing a poster design.

**Science Olympiad** – Scott Roth PS and Leyla Ahmed PS reported that they had met and discussed the new questions based on surveying and the need to develop a story problem for next year.

**Golf Outing** – Gary Chalice PS reported that Bruce Hills Golf Course has been selected again this year. He also requested a check for \$100.00 for the reservation fee.

**Chapter Picnic** – Greg Ash PS will meet with Jim Isaacs PS to begin planning for this year event.

**Safety** – Adolfo Castillo PS stated that the safety flasher he developed has been put on hold by the DTE Legal Department.

## 6. Correspondence:

Scott Roth PS mentioned that Karl Szyszkoski, SE Chapter Scholarship recipient, sent a “Thank You” to the Southeast Chapter.

## 7. Unfinished Business

**MSPS SE Chapter Survey** - Adolfo Castillo PS prepared a questionnaire template with 10 questions; upon review Leyla Ahmed PS stated that the questions seemed to be more like grading items rather than requesting input on what individuals may like. It was suggested that perhaps input regarding specific speakers or subject matter should be asked. Scott Roth PS opined that a survey questionnaire should come first followed by specific subjects etc. Ray Donnelly suggested we get the results from the Annual Conference questionnaire regarding programs and review that information. Scott Roth PS replied that he would obtain that information and we can review it at our May Chapter meeting.

**G.U.I.D.E. (Geospatial Utility Infrastructure Data Exchange)** - Adolfo Castillo PS was to attend the G.U.I.D.E. conference in Las Vegas, Nevada and to speak at the program; however, was unable to attend due to cancellation of travel expenses by DTE, his employer. Adolfo mentioned that the feedback was positive regarding the interest in the program.

**CEU Template** - Discussion regarding making the meeting sign in sheet available on the SE Chapter Website resulted in a motion by Scott Roth PS to scan the sign in sheet and post it on the website with the meeting minutes. The motion was seconded by Larry Feindt PS – discussion ensued by Layla Ahmed PS that the sign in sheet contained our signatures and license numbers and she was not comfortable with that information on the Website. Rebuttal discussion rationalized that our signatures and license numbers were already on public record and available via recorded surveys. The motion was voted on without revision with a majority in the affirmative. President Roth acknowledged the motion has passed.

**National Surveyors Week** - The topic was discussed as far as if anyone had done anything to promote it. Leyla Ahmed had provided some posters to a local High School. It was suggested that next year there could be a more concerted effort to provide information and posters to multiple schools.

**SE Chapter Webpage** - Discussion regarding adding a second person as a Web Page administrator. The Board of Directors agreed that it may be beneficial.

**8. New Business** - Discussion ensued of what should be adopted as policy regarding bereavement. Several opinions were expressed and finally summarized within a motion made by Greg Ash PS that the Chapter Treasurer will make a \$50.00 contribution to a designated charity as suggested within an obituary, or in the absence of a suggested charity the same donation amount will be made to the MSPS Foundation in memory of the deceased. A condolence card will also be sent to the family. This policy will be effective for any SE Chapter Member and or immediate family member of any SE Chapter Member. The motion was seconded by Leyla Ahmed PS - no further discussion – motioned voted on by the Board of Directors. President Roth acknowledged the motion has passed.

**9. Good of the Order** - Jason Verran PS mentioned that he has noticed an Ohio firm which was performing unlicensed activity in Michigan (ALTA Surveys).

## **10. Adjournment**

A motion was made by Jason Verran PS to adjourn the meeting, seconded by Adolfo Castillo PS – motioned voted on by the Board of Directors. President Roth acknowledged the motion has passed. The meeting adjourned at approximately 6:30 pm.

Respectfully submitted,  
Gary M. Chalice PS