

2015 BOARD OF DIRECTORS

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**MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS
SOUTHEAST CHAPTER**



April 09, 2015 Board Meeting Minutes

5:30 pm

1. Regular Board Meeting Call to Order

The April 9th, 2015 meeting of the Board of Directors of the Southeast Chapter of the Michigan Society of Professional Surveyors was called to order at 5:40 p.m. by President Adolfo Castillo. Board members present were: Jason Verran, Gary Chalice, Jim Hollandsworth, Larry Feindt, Donald DeKeyser, Karol Grove, Larry O'Donnell Karl Brandys and Scott Roth.

2. Review of Agenda

The meeting agenda was distributed by President Castillo. Jim Hollandsworth motioned to approve the agenda as presented, seconded by Jason Verran and approved by the board.

3. Review of the March Board of Director's meeting minutes.

The March 12, 2015 meeting minutes were distributed and reviewed by the Board of Director's. Larry Feindt motioned to approve the meeting minutes as presented, seconded by Jim Hollandsworth and approved by the board.

4. Treasurer's Report (Jim Hollandsworth)

Jim provided a report of the current assets and a summary of expenses and report of the current budget, January 1 through April 5, 2015.

Adolfo Castillo motioned to approve the Treasurers Report as presented, seconded by Karol Grove and approved by the board.

Larry Feindt inquired if Life Members dinners were paid for by the Chapter, the answer was yes!

Karol Grove inquired if the Chapter checking account was an interest bearing account, the answer was no!

Discussion ensued regarding if the Chapter should consider changing to a 501.C3 Non Profit, it was mentioned that there is a \$400.00 IRS fee and an additional \$200.00 expense to file. A motion to approve \$600.00 of Chapter funds to proceed with changing to a 501.C3 was made by Jason Verran, seconded by Larry Feindt was approved by the board.

Further discussion was held regarding if an independent audit should be created to annually audit the Chapter finances. A motion was made by Larry O'Donnell to make available \$150.00 for an audit committee to meet and perform said audit, seconded by Jason Verran was approved by the board.

5. State Highlights Report (Larry O'Donnell)

Larry provided an account of some of the highlights of the State Board of Directors meeting.

\$5,000.00 was approved for student scholarships.

State President Jim Hollandsworth is forming a membership committee to submit names for society members to be recognized as "member of the month" which will be published in the Presidents Report each month.

MSPS Executive Director Mollee Neff reported that professional membership has increased from 385 to 411.

The State Board of Directors agreed that Chapters can become 501.C3 Non Profit status.

No election results for the NSPS election have been reported as of the meeting.

Refresher Courses for Licensure are available on DVD.

The Young Surveyors will try to invite 5 nonmembers to the next meeting.

The Young Surveyors have been determined to be those licensed individual 35 years old or less

6. NSPS Report (Jim Hollandsworth)

Jim reported that there will not be an NSPS meeting until April 19 so there is no current report.

7. Committee's and Reports

a. Golf Outing

Gary Chalice reported that Bruce Hills was contacted and he received preliminary invoicing for \$1,500.00 for 30 golfers and \$500.00 was required as a down payment to reserve. The date of the outing has been scheduled for June 5th. It was mentioned that June 5th conflicts with the MSPS Fishing Tournament. Gary will contact the course to see if the outing date can be changed to the following week, June 12th. Treasurer Jim Hollandsworth wrote a check for the \$500.00 reservation fee.

b. 2015 Southeast Chapter Picnic

Jim Hollandsworth or Jason Verran will contact Greg Ash to find out when the best date to have the picnic would be. It was mentioned that it would be nice to get more people involved and attending the picnic.

8. Correspondence

Adolfo received a notice from Kelly Fedele regard she has been the person proctoring the exam for the Science Olympiad for the past 10 years and will be stepping down after this year. Volunteer(s) will be required to fill that position. This will be brought up during the Membership Meeting.

8. Unfinished Business

Adolfo reported he was working on a geographic location map of all Southeast Members to better identify and aid in recognizing a more centralized location to hold future meetings.

Ray Donnelly spoke regarding the updating and editing of Southeast Chapter Bylaws. As result of the suggested changes Ray has received by certain Board Members it was obvious that a quick resolve was not to be had. Ray passed out the Bylaws with the suggested changes for further review and was decided that no vote for the changes would be held this evening.

Recognition Plaques honoring certain member's services have not been ordered to date.

Adolfo reported that he is appointing Karl Brandys, Scott Roth and Don DeKeyser as the Tellers Committee.

10. New Business

Review of the 2015 SE Chapter Meeting Schedule. (Attached)

Review and update our committee portfolio, Jason Verran sent to all board members.

\$500.00 was pledged as a donation for the rehabilitation of the Michigan Initial Points.

11. Adjournment

Motion for adjournment was made by Adolfo Castillo, seconded by Karol Grove. The meeting ended at approximately 6:45 pm.

Respectfully submitted,
Gary M. Chalice