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**MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS  
SOUTHEAST CHAPTER**



**March 12, 2015 Board Meeting Minutes**

**5:30 pm**

**1. Regular Board Meeting Call to Order**

The March 12, 2015 meeting of the Board of Directors of the Southeast Chapter of the Michigan Society of Professional Surveyors was called to order at 5:40 p.m. by President Adolfo Castillo. Board members present were: Adolfo Castillo, Jason Verran, Gary Chalice, Jim Hollandsworth, Larry Feindt, Donald DeKeyser, Karol Grove, Larry O'Donnell and Scott Roth.

**2. Review of Agenda**

The meeting agenda was distributed by President Castillo. Jim Hollandsworth motioned to approve the agenda as presented, seconded by Don DeKeyser and approved by the board.

**3. Review of the January Board of Director's meeting minutes.**

The January 15, 2015 meeting minutes were distributed and reviewed by the Board of Director's. Jim Hollandsworth motioned to approve the meeting minutes as presented, seconded by Gary Chalice and approved by the board.

**4. Treasurer's Report (Jim Hollandsworth)**

Discussion ensued regarding the cost of the Southeast Chapter Website. Karol Grove expressed her opinion that she thinks the annual fee of \$239.88 may be too much. Questions regarding when the expiration date of the domain is and what the cost for changing sites or domains might be were asked. Karol will call Cathy DeDecker to find out more information regarding the site and fees.

Karol also presented the question if the Chapter should be investing some of the savings into Certificates of Deposit (CD) or other investment. It was suggested that perhaps a committee for investment should be formed, or at least someone should download information from Chase Bank for information regarding investment.

Ray Donnelly suggested that we should find out what the State Board for MSPS is doing for investment and opined that we "want to put the money into something safe".

Karol volunteered to look into information regarding the CD investment and will have it for the next meeting.

Adolfo Castillo motioned to approve the Treasurers Report as presented, seconded by Karol Grove and approved by the board.

## **5. State Highlights Report (Larry Feindt)**

Larry Feindt will present the report during the Membership Meeting.

## **6. NSPS Report (Jim Hollandsworth)**

Jim reported that there will not be an NSPS meeting until April so there is no current report.

## **7. Committee's and Reports**

### **a. Golf Outing**

Jim Isaacs and Gary Chalice will co-chair the golf committee this year. Gary will contact and reserve the course and date of the outing prior to the end of the month.

### **b. 2015 Boat Races**

Karol Grove reported that the Detroit Gold Cup race has been canceled for this year.

### **c. 2015 Quake on the Lake Boat Race**

The Quake on the Lake boat races will be held July 16 through 19. Layout of the course would be on the 16th and racing occurring the 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>. It is unknown if the Chapter can do the layout as it may have already been awarded to another group.

### **d. "The Future City Competition"**

Karol Grove reported that the event went very good and elaborated on the presentations, mentioning that there is an excellence in surveying award that is given. Larry O'Donnell mentioned that perhaps for future events schools might be interested in surveyor mentors for their projects.

### **e. Election Committee Appointment**

Do we need a Nominations Committee or Tellers Committee for future elections? Discussion ensued regarding that the bylaws state the both a Tellers and Nomination Committee should be appointed by the president of the chapter. Adolfo Castillo said he would appoint the committees at the April Meeting. There was a short discussion regarding the three paper ballots received for the last election and if they could be destroyed. Larry Feindt motioned that the board approve the destruction of the ballots, Jim Hollandsworth seconded the motion and the board approved.

## **8. Correspondence**

The surveyor's right-of-entry materials are now available on the State MSPS web site.

Legislative Day will be held March 18<sup>th</sup>. There is an opportunity to meet with our Legislators regarding important issues that impact our profession. This year topics will be the Condominium Act, QBS, Certificate of Merit and the Lien Law.

Annual meeting CEU's are now posted on the State MSPS web site.

The Senate Bill 1043 to amend P.A. 74 of 1970 is passed.

## **9. Ideas to increase membership**

Karol Grove proposed that a list of members who seldom or never come to the meetings be sent emails stating that they can receive CEU's for attending. Larry O'Donnell asked how many members the Southeast Chapter have. Jason Verran and Karol Grove believe there are 120 to 130.

Larry O'Donnell suggested that we should put together a questionnaire with follow up call or some means of reaching out to these members. Jason Verran mentioned that a questionnaire had been sent a couple of years ago and he would provide the results to the board via email.

Karol Grove stated that we should go a step further and contact newer company start-ups and let them know the benefits of membership and that there is value to being in the society.

Scott Roth suggested that we reach out to students and summer interns to attend meetings and perhaps give them something for their attendance.

Larry O'Donnell asked if we have a membership committee and if a list of all surveyors is available? Mollee Neff will be asked if she can provide the list.

Karol Grove suggested that each person on the Board of Directors should also be on at least one committee!

Jason Verran mentioned that a check of the Southeast Chapter web site does not have all the meeting minutes available. Gary Chalice will send all to Cathy to be posted.

Larry O'Donnell volunteered to be the Chairperson of the Membership Committee. Karol stated that if we can get the list from Mollee each board member should take 1 to 4 names and contact them regarding attending the Chapter Meetings and Chapter Functions.

## **10. Unfinished Business**

Adolfo reported that the latest draft of the MDOT Best Practices manual does not include the safety flasher developed by DTE, but it will be recommended they do so.

## **11. New Business**

### **a. Update of Southeast Chapter Bylaws**

Ray Donnelly will provide the Southeast Chapter Board of Directors with a copy of the existing Bylaws and the suggested edits for the Bylaws update so they can be reviewed and discussed prior to the next Chapter Meeting. This way the Bylaws can be presented to the general membership and can be voted on during the May Meeting.

## **13. Adjournment**

Motion for adjournment was made by Jim Hollandsworth, seconded by Don DeKeyser. The meeting ended at approximately 6:40 pm.

Respectfully submitted,  
Gary M. Chalice