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**MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS
SOUTHEAST CHAPTER**



September 11, 2014 Board Meeting Minutes
5:30 pm

1. Regular Board Meeting Call to Order

The September 11, 2014 meeting of the Board of Directors of the Southeast Chapter of the Michigan Society of Professional Surveyors was called to order at 5:35 p.m. by President Adolfo Castillo. Board members present were, Adolfo Castillo, Jason Verran, Gary Chalice, Jim Hollandsworth, Donald DeKeyser, Craig Amey, Karl Brandys, David Smith and Larry Feindt, with guest Mollee Neff, MSPS Executive Director.

2. Review of Agenda

The meeting agenda was passed out by President Castillo; there were two additions made to the agenda. The additions were to discuss the new chapter form to issue continuing education credits and the elections for MSPS SE Chapter Board of Directors. The agenda was approved by the board as presented with additions.

3. Approval of May 8, 2014 Board Meeting minutes

The May meeting minutes were passed out and reviewed; the minutes were approved.

4. Treasurer's Report (Jim Hollandsworth)

Jim reported the account balances, (Account Balance Sheets Attached).

5. State Highlights Report (Jim Hollandsworth)

It was decided that the report would be given at the Membership Meeting. However Jim Hollandsworth mentioned that as President of MSPS, he directed two new committees to be formed, one for Remon and the other for the TWIST program.

6. Committee's & Reports

a. Survey Best Practices Manual (Safety)

A draft copy of the 50 page manual had been provided to the SE Chapter committee by Adolfo via email. No response was received from the SE Chapter committee members. It was mentioned that perhaps a committee meeting should have been held, but it had never developed.

Adolfo mentioned a device he had developed for safety while working at section corners. It's a flasher device to get the attention of drivers. MDOT was interested in more details regarding the device.

b. 2014 Golf Outing

The golf outing provided a turnout of around 30 golfers again. The costs for the event were a little higher this year due to the participation gifts, (Wind shirts). Once again everyone who attended had a good time.

c. Boat Races for 2014

Karol Grove, Dave Smith and Joe Kapelczak were again instrumental in the layout and management of the course. Need to find a way to assure more volunteers for future events.

d. N.S.P.S. Report

The next NSPS meeting will be held in the third week of October. Craig Amey reported that NSPS is investigating a company, (Express Map), which advertises preparing a property overview on a Google type aerial map with coordinates presented for the property corners.

e. Southeast Chapter Summer Picnic

It was noted that there was low participation however everyone had a good time.

7. Correspondence

Carol Waite had emailed a solicitation for mentors and speakers to promote the surveying profession. A sign-up sheet will be provided at the general membership meeting.

8. Unfinished Business

Adolfo spoke about the Geospatial data collection of new installation of utilities required by MDOT, AT&T, DTE, Comcast, and Consumers.

Discussion of creating forms or certificates for Continuing Education Hours pertaining to chapter meetings was held. Mollee Neff suggested that she could create a template for the certificates with the objective of creating something to be used by each chapter for uniformity. Further discussion related to the scanning and availability of sign in sheets at meetings was held.

9. New Business

a. Committee Suggestions for 2014

It was suggested that a Tellers Committee be created since John Fenn is hospitalized and will not be available to perform that task this year. It was noted that the president of the chapter should appoint a committee of three individuals for this task. The question arose regarding the availability of ballots and envelopes. Mollee Neff will provide a list of the SE chapter members and their addresses and see what she has in the way of ballots and envelopes. Jason will send an email to find out if anyone is interested in running for a board position.

b. Ideas for Chapter Activities for 2014

No ideas were presented.

10. Good of the Order

Nothing discussed.

11. Adjournment

Motion for adjournment was made by Dave Smith, seconded by Jason Veran. The meeting ended at 6:42 pm.

Respectfully submitted,
Gary M. Chalice