

## MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS SOUTHEAST CHAPTER



### October 2012 Board Meeting Minutes (Preliminary) October 11, 2012 5:30 pm

#### 2012 BOARD OF DIRECTORS

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Term Exp. 2012

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Term Exp. 2014

#### 1. Regular Board Meeting Call to Order

The October 11, 2012 meeting of the Board of Directors of the Southeast Chapter of the Michigan Society of Professional Surveyors was called to order at 5:48 p.m. by President Chris Asiala.

#### 2. Roll Call

Board members present were Chris Asiala, Lawrence Feindt, George Ballard, David Smith, Jason Verran, James Hollandsworth, Kelly Fedele, and Adolfo Castillo. Absent were Craig Amey and Greg Ash.

#### 3. Approval of Agenda

The proposed agenda was presented by Chris Asiala. A motion was made by Jim Hollandsworth and seconded by Jason Verran to approve the agenda. Motion passed.

#### 4. Approval of September Board meeting minutes

The September 2012 board & membership meeting minutes were discussed. There was some discussion regarding when the membership meeting minutes are to be approved. There was consensus that the policy has been to approve the board and membership meeting minutes during the board meeting. A motion was made by Jim Hollandsworth and seconded by Larry Feindt to accept the minutes as presented. Motion passed.

#### 5. Treasurer's Report

David Smith presented the Treasurer's Report. A copy of the bank statement was provided to Chris Asiala. There was some discussion about cleaning up accounts #1200 and #3000.

**MI Society of Professional Surveyor S.E. Chapter**  
**Balance Sheet**  
As of October 11, 2012

Oct 11, 12

ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	50.00
219 · money available	
220 · General Checking	5,629.42
Total 219 · money available	5,629.42
222 · Chase Savings Account	25,565.27
Total Checking/Savings	31,244.69
Accounts Receivable	
1200 · Accounts Receivable	-0.60
Total Accounts Receivable	-0.60
Total Current Assets	31,244.09
<b>TOTAL ASSETS</b>	<b>31,244.09</b>
LIABILITIES & EQUITY	
Equity	
1110 · Accumulated Funds	26,751.12
3000 · Opening Bal Equity	-52.60
Net Income	4,545.57
Total Equity	31,244.09
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>31,244.09</b>

A motion was made by Larry Feindt and seconded by Jason Verran to approve the Treasurer's Report. Motion passed.

**6. State Report Highlights**

See Membership Meeting Minutes.

**7. Committees & Reports**

**A. Web Site Update, Cathy is requesting feedback and photos**

Chris reminded board members to send Cathy a photo for the website.

**B. Scholarship**

Notice of available scholarships and applications will be sent to Ferris State and Michigan Tech this month. The applications are due in January. Currently, the Scholarship Committee members are Kelly, Craig, and Larry.

**C. Christmas Party**

Cathy DeDecker is chairing the Christmas Party. It will be held at Pasquale's in Royal Oak on Nov. 30<sup>th</sup>.

**8. Correspondence**

None.

## 9. Unfinished Business

### A. Table Top Display

The display was discussed. Its purpose is to help promote surveying. It can be used by members when participating in various activities such as Career Days, Science Olympiad, etc. to provide a visual display of the surveying profession. Ray and Kelly will put together some items for use on the display. Chris is in possession of the display if anyone needs to use it.

### B. SE Chapter Membership Questionnaire

The final draft is complete. Chris will be forwarding the document to Julie at the central office for distribution.

## 10. New Business

Jason will be drafting an article on the topic of surveying records for possible distribution in the Michigan Surveyor.

## 11. Good of the Order

There was some discussion about the number of meetings per year with an open bar. There was consensus that the policy has been to have around two meetings per year with an open bar.

November's meeting will be held at Mama Mia's in Livonia.

Larry will be attending the upcoming MDOT Height Mod. Seminar. He agreed to provide a brief seminar report to the board. A motion was made by Kelly and seconded by George to have the chapter cover the cost of fuel for Larry's seminar attendance.

## 12. Adjournment

A motion was made by David Smith and seconded by Jim Hollandsworth to adjourn. The meeting adjourned at 6:32 pm.

Respectfully submitted,

George J. Ballard III, PS  
Secretary