

MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS SOUTHEAST CHAPTER



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April, 2012 Board Meeting Minutes April 12, 2012 5:30 pm

1. Regular Board Meeting Call to Order

The April 12, 2012 meeting of the Board of Directors of the Southeast Chapter of the Michigan Society of Professional Surveyors was called to order at 5:44 p.m. by President Chris Asiala.

2. Roll Call

Board members present were Chris Asiala, Lawrence Feindt, George Ballard, David Smith, Jason Verran, James Hollandsworth, Craig Amey, and Greg Ash. Absent were Kelly Fedele and Adolfo Castillo.

3. Approval of Agenda

The proposed agenda was presented by Chris Asiala. A motion was made by Jim Hollandsworth and seconded by Greg Ash to approve the agenda. Motion passed.

4. Approval of March Board meeting minutes

The March 2012 board meeting minutes were discussed. A motion was made by Jim Hollandsworth and seconded by Larry Feindt to accept the minutes as presented. Motion passed.

5. Treasurer's Report

David Smith presented the Treasurer's Report. A copy of the checking account statement was provided to Chris Asiala.

MI Society of Professional Surveyors S.E. Chapter

Balance Sheet As of April 12, 2012

Apr 12, 12

ASSETS

Current Assets	
Checking/Savings	
Petty Cash	50.00
219 - money available	
220 - General Checking	3,624.23
Total 219 - money available	3,624.23
222 - Chase Savings Account	25,546.20
Total Checking/Savings	29,220.43
Accounts Receivable	
1200 - Accounts Receivable	-52.60
Total Accounts Receivable	-52.60
Total Current Assets	29,167.83
TOTAL ASSETS	29,167.83
LIABILITIES & EQUITY	
Equity	
1110 - Accumulated Funds	29,751.12
3000 - Opening Bal Equity	-52.60
Net Income	-530.69
Total Equity	29,167.83
TOTAL LIABILITIES & EQUITY	29,167.83

A motion was made by Jim Hollandsworth and seconded by Jason Verran to accept the Treasurer's report. Motion passed.

6. State Report Highlights

See Membership Meeting Minutes.

7. Committees & Reports

A. Scholarship/Donations

On March 14, 2012, a motion was made via email by George Ballard and seconded by Adolfo Castillo to send a card and donation on behalf of the Southeast Chapter to the family Justin Vallad. Justin was a party chief for Surveying Solutions Inc. and was killed while surveying on I-94 near I-696. Chris Asiala sent out the card and donation.

B. Golf Outing (new chair needed)

Bruce Hills is reserved for June 8th. Jason Haywood has volunteered to help out with the outing. Craig Amey will be sending out the fliers. Chris Asiala will be helping out if needed. Greg Ash expressed interest in possibly chairing the outing next year. The outing will be held on the first Friday in June and the cost is \$60 per person.

C. Boat Races (July 13-15)

We have not received any contact as of yet from the Boat Racing Authorities. David Smith and Karol Grove are still the co-directors of the committee. The committee expenses prior to the event are expected to be around \$1000 this year.

8. Correspondence

None.

9. Unfinished Business

A. 2012 Budget

It was noted that the chapter received \$3,795 for membership dues. The proposed budget was discussed. It was noted that item 675 should be changed from \$500 to \$1000. A motion was made by David Smith and seconded by Jim Hollandsworth to approve the proposed budget. Motion passed.

B. Table Top Display

A table top display was purchased by Ray Donnelly at a cost of \$306. The display was given to Chris Asiala who will be getting it to Kelly Fedele.

C. "Survey Monkey" to poll membership

In an effort to get feedback from chapter membership on a variety of topics, the board plans to send out a questionnaire via email in the near future. Jason Verran and Greg Ash will be developing 15-20 questions to send out to board members for review and approval at the next board meeting.

D. Bylaws

Jim Hollandsworth will be providing Chris Asiala an electronic copy of the current bylaws. Chris will be reviewing the current bylaws and plans to work on getting them updated by the end of the year.

E. Continued discussion on CORS Station support

It was determined that this subject is one that should be included in the upcoming email questionnaire to be sent out to the chapter membership.

10. New Business

A. Projector screen

The need to purchase a projector screen for use at chapter meetings was discussed. Many of the locations where the meetings are held do not have a projector screen available for our guest speakers to use. Greg Ash volunteered to do some research and determine if a good used screen can be purchased at a reasonable cost. It was mentioned that a 5'x5' or 6'x6' screen would be the appropriate size needed. A motion was made by David Smith and seconded by Larry Feindt to provide Greg Ash up to \$100 to purchase a projector screen.

B. Ray Donnelly's Comments/Suggestions to the Board

- 1) George Ballard will send the central office an updated list of the officers and directors for updating on the state website.
- 2) In regard to a box of LCRC forms left with Ray Donnelly by Bob Higgins, there was consensus that scanning in of the documents is not something the board wants to pursue.
- 3) In regard to survey books purchased by the chapter a number of years ago, Craig Amey will research the information and provide an update as to how many of each book still exists.
- 4) George Ballard will contact Cathy DeDecker regarding updating the Chapter website.
- 5) In regard to the City of Novi Text Amendment for Site Plans and getting the ordinance updated in 2008, none of the board members had knowledge as to whether or not this ordinance was updated. The board agreed that at this time, there wasn't a need for further action on this matter.
- 6) Ray is willing to help with the Golf Outing. He would like to get a list of last years' participants from Craig.

11. Good of the Order

It was noted that it has been the practice of the board to provide a plaque to past directors. It was also noted that the most recent past director, Jim Isaacs, has received a plaque.

12. Adjournment

A motion was made by Greg Ash and seconded by Jim Hollandsworth to adjourn. The meeting adjourned at 6:35 pm.

Respectfully submitted,

George J. Ballard III, PS
Secretary