

MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS SOUTHEAST CHAPTER



March, 2012 Board Meeting Minutes March 8, 2012 5:30 pm

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1. Regular Board Meeting Call to Order

The March 8, 2012 meeting of the Board of Directors of the Southeast Chapter of the Michigan Society of Professional Surveyors was called to order at 5:43 p.m. by President Chris Asiala.

2. Roll Call

Board members present were Chris Asiala, Lawrence Feindt, George Ballard, David Smith, Jason Verran, James Hollandsworth, Kelly Fedele, Greg Ash, and Adolfo Castillo. Craig Amey was absent due to illness.

3. Approval of Agenda

The proposed agenda was presented by Chris Asiala. A motion was made by Jason Verran and seconded by Greg Ash to approve the agenda. Motion passed.

4. Approval of January Board meeting minutes

The January 2011 board meeting minutes were discussed. A motion was made by Larry Feindt and seconded by Jason Verran to accept the minutes as written. Motion Passed.

5. Treasurer's Report

- 1) David Smith presented the Treasurer's Report.

**MICHIGAN SOCIETY OF PROFESSIONAL SURVEYORS
SOUTHEAST CHAPTER
Board Meeting Minutes Preliminary (continued)
March 8, 2012 5:30 pm**

Balance Sheet

As of March 8, 2012

	Mar 8, 12
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	50.00
219 - money available	
220 - General Checking	3,996.70
Total 219 - money available	3,996.70
222 - Chase Savings Account	25,543.06
Total Checking/Savings	29,589.76
Accounts Receivable	
1200 - Accounts Receivable	-52.60
Total Accounts Receivable	-52.60
Total Current Assets	29,537.16
TOTAL ASSETS	29,537.16
LIABILITIES & EQUITY	
Equity	
1110 - Accumulated Funds	29,751.12
3000 - Opening Bal Equity	-52.60
Net Income	-161.36
Total Equity	29,537.16
TOTAL LIABILITIES & EQUITY	29,537.16

- 2) David noted that he received a 1099-INT form in the mail for the chapter's bank account. It stated that the chapter earned \$36.67 in interest for the tax year 2011.
- 3) David received a check in the amount of \$3795 for chapter dues from the state which was \$20 less than the total due to the filing fee by the state.
- 4) It was discussed and agreed that David Smith, Chris Asiala, & Larry Feindt will all have a chapter credit card and will be on the chapter checking account.
- 5) It was discussed that Chris Asiala and Jim Hollandsworth would review the proposed budget previously submitted by David Smith and provide comments at the April Board Meeting.
- 6) A motion was made by Greg Ash and seconded by Jim Hollandsworth to accept the Treasurer's report . Motion passed.

6. State Report Highlights

See Membership Meeting Minutes

7. Committees & Reports

A. Annual 2012 Meeting Report

- 1) Still waiting to get the final bill from Marriott.

- 2) Final reports are being prepared by Ray and Jason.

B. Scholarship/Donations

- 1) Kelly noted that the chapter awarded two \$1000 scholarships. They were awarded to a Michigan Tech and Ferris State surveying student at the Annual Meeting.
- 2) Jim and Kelly both noted that a letter was received from the Burt & Mullet Chapter thanking the Southeast Chapter for the \$500 donation.

C. Golf Outing

- 1) It was discussed that a chair is still needed for the Golf Outing.
- 2) Craig Amey was contacted by Bruce Hills regarding whether the chapter still wants to make a reservation for the first Friday in June for the outing. There was consensus that the chapter does want to reserve this date.
- 3) It was suggested that the need of a chair should be mentioned at the membership meeting to see if there is interest. Due to the time frame, a chair needs to be found soon.
- 4) There was discussion as to renaming the Golf Outing the "Bud Invitational" in honor of Forrest "Bud" Gladstone who has served the chapter in several capacities in the past. The consensus was to keep the current name.

D. Boat Races

- 1) The 2012 boat races are currently scheduled for July 13-15.

8. Correspondence

A. Letter From Rhode Island PLS

- 1) Chris Asiala discussed a letter that he received from the Rhode Island Society of Professional Land Surveyors regarding their petition they sent to NCEES asking for the removal of the term "Engineering Surveys" and definition found in the NCEES Model Laws in Chapter 110.20 Definitions, Section A, Paragraph 5. They basically requested a letter of support endorsing their petition from our Society. Copies of the letter were provided to the board members for review.

9. Unfinished Business

A. Contacting past members about membership

- 1) It was noted that this is still being pursued.

B. Table Top Display

- 1) No comments.

C. Review of Committees

- 1) It was noted by Chris that John Fenn is showing interest in stepping down from chairing the Election Committee. It was discussed that, as per our bylaws, that the Election Committee is to be the President's Committee and have three members. Chris is going to look into this further once a copy of the latest bylaws can be reviewed.

10. New Business

A. Letterhead logo

- 1) It was discussed that the Southeast Chapter letterhead logo is not the same as the new State letterhead logo. A motion was made by David Smith and seconded by Greg Ash to keep the Southeast Chapter letterhead logo as is. Motion carried.

B. Dinner fees and costs

- 1) Larry discussed the cost of the chapter meeting dinners and the possibility of increasing the cost to \$25 in order to cover the total cost of the dinners. When we don't collect sufficient funds to cover the costs, the chapter covers the balance. Jason suggested bringing this subject up at the membership meeting to get some feedback. Kelly suggested preparing and sending out a survey for our members to fill out regarding adjusting the dinner costs and other topics similar to what the Central Chapter has done in the past to get a sense of what the membership's concerns are. It was also noted that the dinner costs is a budgeted item that seems to always surpass budgeted amounts at years end.

C. Bylaws

- 1) Chris discussed the need to get a copy of the latest bylaws. It was mentioned that Craig Amey is believed to have the latest copy which is from July 2006.

D. Website suggestions

- 1) Chris discussed update suggestions for the website. George made suggestions of updating the president's contact information and adding the board member term expiration dates below the names similar to what Chris has done on the chapter letterhead. George will forward this information to Cathy DeDecker for updating.

E. CORS Station support

- 1) It was discussed that prior to the chapter providing additional financial support to maintaining the CORS stations, some local private survey firms covered the monthly fees; this matter needs to be brought up to the membership for discussion. There are several stations in southeast Michigan and many of them could require additional funding in the future. It was noted that expensive updates will be required at the stations within the next five years. It was also suggested that a good way to approach this situation would be to form a committee to research the situation and develop a plan. It was also mentioned that Shawn Roy from MDOT would be a good contact person to determine who the main users are of the stations in our area.

11. Good of the Order

- 1) A motion was made by Jason and seconded by Greg Ash to destroy the ballots from the previous election.

12. Adjournment

- 1) A motion was made by Grey Ash and seconded by Jason Verran to adjourn the meeting. The meeting was adjourned at 6:33 p.m.

Respectfully submitted,

George J. Ballard III, PS
Secretary